



Palliser School Division VOLUNTEER AUTOMOBILE DRIVER AUTHORIZATION FORM

APPROVAL FOR CURRENT SCHOOL YEAR ONLY; RE-SUBMIT ANNUALLY

Volunteer drivers must inform their insurance company of their intention to use their automobile and act as volunteer drivers for Palliser School Division activities. **Most insurance companies do not require an additional premium charge (or more than a nominal charge) because this service is classified as occasional and is not done for compensation.**

- ☐ A minimum of \$2,000,000 public liability and property damage coverage must be in force on the automobile insurance before a volunteer driver may use his/her vehicle to transport students
- ☐ A current driver's abstract has been provided to the school.
- ☐ Be aware that the school board's Excess Automobile Liability insurance comes into effect only after the vehicle owner's primary Third Party Liability insured limit has been exhausted.

Volunteer Driver is defined as any person authorized by the school board who has agreed to be a driver for a certain trip while they are driving their own or another licensed motor vehicle. This includes, but is not limited to: Trustees, employees, teachers, parents, volunteers, and officials of the school board.

Note: Palliser School Division does not provide liability insurance protection for individual drivers, beyond that provided under the driver's own automobile insurance while the volunteer drivers are transporting students in their own automobiles on a school-sponsored activity or function.

VOLUNTEER INFORMATION

SCHOOL: _____

VOLUNTEER DRIVER'S NAME: _____

ADDRESS: _____ POSTAL CODE: _____

PHONE NO.: _____ DATE OF BIRTH: _____

DRIVER'S LICENSE NO.: _____ CLASS: _____ EXPIRY DATE: _____

NAME OF INSURANCE COMPANY: _____

INSURANCE POLICY NO.: _____ EXPIRY DATE: _____

INSURANCE AGENT: _____

VEHICLE(S) DESCRIPTION: MAKE(S): _____ MODEL(S): _____ LIC Plate# _____

NAME(S) OF STUDENT(S) BEING DRIVEN BY VOLUNTEER: _____

DECLARATION OF DRIVER

- I declare that I hold an unrestricted driver's license and am authorized to drive in Alberta, and my vehicle is insured by a valid automobile liability insurance policy as required by Alberta law.
- I declare that I am at least 21 years of age.
- I declare that the vehicle described above is mechanically fit and that there are seat belts in working condition for all passengers.
- I agree to abide by the laws of the Province of Alberta with respect to the operation of a motor vehicle.

Signature: _____ Date (M/D/Y): _____

PRINCIPAL APPROVAL

Principal Signature: _____ Date (M/D/Y): _____

The personal information contained on this form is collected under the authority of the Education Act, the Education Administration and the Freedom of Information and Protection of Privacy Act for the purpose of serving as a volunteer supervisor/coach of the division. If you have any questions about this form, please contact your school principal.